



## Wedding Building Usage Rates & Fees (Non-Members\*)

<b>Deposit</b>		
<b>REFUNDABLE Deposit**:</b>	<b>\$250</b>	
<b>Areas:</b> (includes changing rooms & bathrooms)	<b>Usage Fee</b>	<b>Custodial Fee***</b>
Auditorium	\$200	\$45
FLC	\$150	\$30
FLC Kitchen (Main)	\$40	\$30
Lobby/Coffee Bar and/or Patio Area	\$50	\$30
Pavilion/Playground/Patio	\$30	\$20
Fellowship Hall	\$30	\$20
Fellowship Hall Kitchen (Lower)	\$20	\$20
<b>TOTAL Room/Custodial Fees</b>		
<b>Items for Use</b>	<b>Usage</b>	<b>Replacement</b>
17 – 60” round tables	\$0	\$90 each
23 – 8ft rectangular tables	\$0	\$80 each
Lobby A/V microphone and/or TV hook up	\$50-125	\$500 each
<b>TOTAL Items Fee</b>		
<b>Additional Staff Services</b>		
Audio/Visual Tech Rehearsal & Ceremony	\$250	
Audio/Visual Tech Reception	\$100	
Set Up/Tear Down (chairs, tables, etc.—if available)	\$25-\$150	
<b>TOTAL Staff Services</b>		

\* "Member": bride or groom is a resident member or one of their parents is a resident member.  
 \*\* Your deposit refund will be based upon evaluation of the used facilities, the timeliness of departure, locking the building, and the return of any keys. A checklist will be provided.  
 \*\*\* Custodial services include after ceremony/reception cleaning of bathrooms, preparing any used spaces for the following day.

**PLEASE NOTE THE SEPERATION OF CHECKS/PAYABLE**

- (1) Deposit Fee: *please make check payable to:* Downtown Church of Christ \$
- (2) Room/Items Fee: *please make check payable to:* Downtown Church of Christ \$
- (3) Custodial Fee: *please make check payable to:* \_\_\_\_\_ \$
- (4) Audio/Visual Fee: *please make check payable to:* \_\_\_\_\_ \$
- (5) Set Up/Tear Down Fee: *please make check payable to:* \_\_\_\_\_ \$

**Wedding Party:** \_\_\_\_\_ **Event Dates:** \_\_\_\_\_